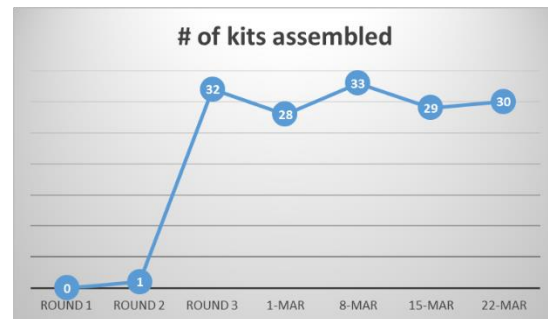


Continual improvement is all about engaging and empowering all organization members in actively improving their workplace and work processes every day, in order to achieve sustainable success beyond historical norms and what is even thought possible. This Essentials for Participating in a Culture of Improvement course, Introduction to Improvement: “Seeing the Possible”, prepares members of the organization to engage in improvement activities.

Course Goal:

Using a hands on simulation, participants will receive a basic understanding of continual improvement techniques, waste & value, and the degree to which change is possible.

Time frame: 8 hours



Knowledge and Skills Gained:

- Understand the what and how of the improvement cycle
- Understand and identify the concepts of improvement (Waste/Value, Improvement Methods, and some examples of their use)
- Appreciate the degree of change and benefits that are truly possible when adopting improvements
- Prepared for additional improvement training and participation in activities such as improvement events



Who Should Participate?

- Everyone in your organization
- Suppliers
- Customers



Introduction to Improvement: “Seeing the Possible” Course: Participating in a Culture of Improvement

Agenda:

1. Continual Quality Improvement Cycle (Methods include Improvement Models, Elements of Culture, Goal Setting & Measurement, Waste & Value)
2. Simulation & Learning – Round 1
3. Foundational Improvement Methods – The What, Why, and How (Methods include: Process Mapping, Standardized Work, 5S, Point of Use Storage, Quick Change, Quality at the Source, Kaizen, & Cause & Effect Analysis)
4. Simulation & Learning – Round 2
5. More advanced Improvement Methods – The What, Why, and How (Methods include: Mistake Proofing, Flow, Pull vs. Push, Kanbans, & Takt Time)
6. Simulation & Learning – Round 3
7. Improvement Results

Recommended Next Steps:

- Look for waste in your role and try to eliminate it
- Join an improvement project team
- Identify opportunities to utilize improvement methods
- Challenge the amount of results that can be achieved
- Learn more about improvement (reading, training, conferences)
- Receive additional training
 - Individual Contributor - Essentials for Participating in a Culture of Improvement (Hands-on training to identify, evaluate, and implement individual or small team workplace and work process improvements)
 - Improvement Champion - Essentials for Creating a Culture of Improvement (The knowledge, skills, and abilities to lead teams through all phases of the improvement cycle by effective use of improvement concepts, methods, and job aids such as Kaizen)
 - Leadership Education - Essentials for Leading a Culture of Improvement
 - Supervisor Education - Essentials for Supervising in a Culture of Improvement