

PROJECT LEADER (or Process Owner)

You have just been assigned the role of project leader or a work process owner. This training, application, coaching, and certification develops project leadership knowledge, skills, and abilities to help you lead a team through a successful improvement project, achieve their goals and create benefits.

Project Leader

Lead teams through successful improvement projects using foundational problem-solving methods

Organization Benefits: Achieve project goals faster, easier, and with better results; Continual return on your training and certification investment

Team Benefits: Better focus, use of creativity and skills of team members, effectiveness of solutions that truly benefit the organization and some fun that leads to pride of accomplishment.

Personal Benefits: Professional skill development; more knowledge, skills, & confidence that can be applied over & over

Framework: Following Individual Contributor certification

Training: 32 hours of classroom training (tell, show, do, recycle framework; with practice) Participants bring a problem to class on which to focus and practice.

Application: Lead and complete an improvement project to confirm knowledge, skills, and immediate benefit creation

Coaching: Personal project coaching and feedback provided by Continual Impact (and supervisor support)

Certification: Based on training, implementation, and documentation of 1 team project and 4-way evaluation (coach & leader, self, team). Certification involves a comprehensive continual improvement body of knowledge focused on learning and applying methodologies, engaging people, managing change, and creating immediate and long-lasting benefits.



Who Should Participate: Anyone responsible for *leading or guiding others through an improvement project or who is accountable for a work process and its continual improvement*

Knowledge and Skills Gained:

- Lead a project through the phases of the improvement cycle
 - Advanced Working with Others communication and teaming skills,
 - Ability to lead a team through development of project starting point, gaps, goals, measures, timeline, steps of the improvement cycle including implementation, and A3/PrISM™ framework/storyboard
 - Effective and efficient use of methods and techniques to understand the current state and design the new improved state (including data collection, process mapping, problem solving); testing solutions; learning from trying and installing solutions; and communicating to prepare others for the changes
- Increased understanding and use of continual improvement, lean, and six sigma concepts and methods with >20 applicable templates and job aids

Day 1 Project Leadership	Day 2 Understand the current state	Day 3 Problem Solving	Day 4 Managing the Change & Continually improving
<ul style="list-style-type: none"> ▪ Role & Skills ▪ Project Management skills, tips, and structures (A3, PrISM, PDCA, DMAIC) ▪ Effectively building a productive team 	<ul style="list-style-type: none"> ▪ Value stream mapping, subprocess mapping, & spaghetti diagrams ▪ Value/Waste analysis 	<ul style="list-style-type: none"> ▪ Use of data, measures, and statistical analysis ▪ Cause & Effect Analysis; determine root cause of problems ▪ Prioritization of wastes & solutions 	<ul style="list-style-type: none"> ▪ Preparing others for change ▪ Standardized work & training ▪ Effective installation of changes ▪ Extracting learning & making continual improvement

“Having the time to learn was very rewarding (facilitation style, how to work with different groups, how to move the team along, flexible approach, & problem solving). A week later, I’m already promoting & using new tools, like the Continual Improvement System (CIS).”